



590 Steven Court, Newmarket, Ontario L3Y 6Z2
Tel: (905) 895-2309
Fax: (905) 895-8931
E-mail: nmhydro@nmhydro.ca
Web: www.nmhydro.ca

Newmarket-Tay Power Distribution Ltd.

MANAGER OF OPERATIONS

JOB ID: OP-22-100

Newmarket-Tay Power Distribution Ltd. (NT Power) delivers power with pride to almost 50,000 customers within the Town of Newmarket, Town of Midland and Tay Township. Headquartered in Newmarket, Ontario, NT Power has an additional office in Midland, Ontario, which is approximately one hour north of Newmarket along the shores of Georgian Bay.

We are looking for a dynamic, highly motivated, and proactive **Manager of Operations** to join our team at our head office in Newmarket. Reporting directly to the Vice-President Engineering and Operations, working in a team environment primarily at our head office in Newmarket.

POSITION SUMMARY

The Manager of Operations will provide leadership and assume overall responsibility for the Control Room, Stations, and Metering infrastructure of Newmarket-Tay Power Distribution Ltd. to ensure it is safe, reliable, and accurate. The position will manage the distribution station operation and maintenance, the Control Room tasks and responsibilities, and assists with the development of Smart Grid enhancements to the distribution system. This position will require participation in the management on-call roster.

KEY RESPONSIBILITIES:

- Manages a team responsible for day-to-day operations of the control room ensuring requirements for internal work protection planning are met to ensure timely execution of required work and that the systems function as intended on a 24/7 basis.
- Monitors activities performed by staff and contractors to ensure municipal substations are operating properly and safely.
- Oversees a team that is responsible for revenue metering functions in accordance with Measurement Canada rules and regulations and coordinates staff and contractor schedules
- Ensures that direct reports liaise with other Engineering & Operations departments to evaluate plan specifications, plan procedures, timelines and labour requirements for construction projects.
- Researches, recommends and implements new or enhanced control room technologies, methodologies, training, policies, procedures and processes to improve operational effectiveness.
- Provides direction, support, and leadership in the areas of substation construction and maintenance, metering, SCADA, protection & control, as well as control center operations.
- Leads and provides direction in the development and maintenance of outage management and distribution system utilization programs.
- Manages wholesale metering with IESO and oversees the Metering Service Provider contracts.
- Liaises with customers regarding service requirements
- Provides project services to optimize and execute timely completion of projects and programs relating to control room, stations and metering activities.
- Manages departmental short and long-term objectives and strategic plans.
- Provides leadership and direction to direct reports through coaching, development, performance management and resource planning.
- Promotes a safe work environment by providing effective leadership to staff and contractors regarding organization's work practices and procedures and health and safety policies.



QUALIFICATIONS AND REQUIREMENTS:

- Bachelor's degree in Applied Sciences or Engineering (electrical) from an accredited university. Applicants for the position must have a P.Eng. designation and a registered member of Professional Engineering Ontario (PEO) in good standing.
- Ten years of professional experience, including a minimum of 5 years at a management / supervisory level, in most of the following areas: substation design, metering, protection and control, power system communication, operations and construction within electrical utility industry, system planning, asset management, project management and budgeting.
- Project Management Professional (PMP) is an asset
- Good knowledge of System Control and Data Acquisition (SCADA) systems, geographic information systems (GIS) and Outage Management System (OMS)
- Advanced knowledge of Electrical Utility safety rules, Utility Work Protection Code, USF Standards, Electrical Safety Code, Distribution System Code, Ontario Regulation 22/04 and other industry standards and regulations
- Demonstrated commitment to safety, high ethical and quality standards with adherence to all Occupational Health & Safety Act rules and regulations, the EUSA rule book, NT Power's work practices.
- Must be highly motivated team player with strong interpersonal and excellent verbal and written communication skills and the ability to present ideas in business-friendly and user-friendly language.
- Must possess a valid Ontario Class G Driver license with a driving record in good standing

APPLICATION INFORMATION

Interested applicants should submit a résumé in confidence with all applicable information to: recruitment@nmhydro.ca. Please place the position title and the job id number in the subject line of your email.

We appreciate the interest of all candidates, however, only those selected for an interview will be contacted.

Candidates are required to disclose NT Power employees who are immediate family members when submitting their application.

The successful candidate will be required to submit a satisfactory criminal screening record and three satisfactory reference checks as a condition of employment.

APPLICATION DEADLINE FOR THIS POSITION: BY 4 P.M., WEDNESDAY, FEBRUARY 9, 2022.

Newmarket-Tay Power Distribution Ltd. is committed to fairness and equity in employment and our recruitment and selection practices. We encourage applications from Indigenous peoples, people with disabilities, members of sexual minority groups, members of racialized groups, women and any others who may contribute to the further diversification of our LDC community. Accommodation will be provided in all parts of the hiring process. Applicants need to make their requirements known in advance to: recruitment@nmhydro.ca.