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Newmarket-Tay Power Distribution Ltd.

MANAGER OF LINES AND CONSTRUCTION

JOB ID: OP-22-109

INTERNAL CANDIDATES ONLY

Newmarket-Tay Power Distribution Ltd. (NT Power) delivers power with pride to almost 50,000 customers within the Town of Newmarket, Town of Midland and Tay Township. Headquartered in Newmarket, Ontario, NT Power has an additional office in Midland, Ontario, which is approximately one hour north of Newmarket along the shores of Georgian Bay.

We require a dynamic, highly motivated, and proactive **Manager of Lines and Construction**. Reporting directly to the vice-President, Engineering and Operations, you will work in a team environment at our head office in Newmarket.

POSITION SUMMARY:

You will provide and assume overall responsibility for the Lines and Construction areas of Newmarket-Tay Power Distribution Ltd. Responsible for overseeing the safe construction, maintenance and operation of the electrical distribution system while adhering to the latest standards, policies, and regulatory requirements.

KEY RESPONSIBILITIES:

- Manages the construction of overhead and underground electrical distribution system projects working with forecasts, budget estimates, detailed estimates, designs, liaising with other internal departments, road authorities, municipalities, contractors, regulatory agencies and customers.
- Oversees the construction of new distribution system installations, line relocations, rebuilds, extensions, residential subdivisions, new services and other modifications and maintenance to the existing electrical distribution system
- Ensures safe working conditions and procedures in all phases of utility operations are carried out including the proper operation and maintenance of the line vehicles and other assigned equipment.
- Manages employees and contractors engaged in the installation of the overhead and underground distribution system, connecting services, and troubleshooting & repairing equipment failures.
- Oversees the implementation of the Asset Management Program to ensure the useful economic life of company distribution assets.
- Ensures that Lines Superintendents liaise with Engineering Design to evaluate plan specifications, plan procedures, timelines and labour requirements for construction projects.
- Oversees a team that is responsible for the construction and maintenance of the distribution system which includes the field work planning, accounting, updating and maintaining tools and equipment, used to construct and maintain the distribution system.
- Ensures that approved electrical distribution system construction comply with the requirements of Ontario Reg 22.04 as well as corporate standards, provincial, regional and municipal statutes and regulations.
- Visits and inspects job sites as required as well as complete field inspections of assets.
- Provides project services to optimize and execute timely completion of projects and programs relating to capital projects, asset management and sustainment activities.
- Manages utility construction projects, including, schedule coordination, inter-utility coordination and quality control.
- Provides assistance and expertise with tender and contract administration.
- Leads and organizes teams which may include internal and/or external representation to investigate new work methods, applications, processes, materials, equipment or procedures.



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- Collaborates and coordinates work activities with internal and external stakeholders including organization staff, customers, consultants, contractors, municipal officials, regulatory bodies, transit, and other government agencies.
- Lead the day-to-day operations of the lines and construction department.
- Provide leadership to and direction to direct reports through coaching, development, performance management and resource planning.
- Manage employees including performance reviews, discipline, explanation of work procedures and problem resolution. Administrate appropriate sections of collective agreement and assist in resolution of grievances.
- Review and implement human resource planning by hiring/selecting staff, ensuring appropriate training is provided, delegating tasks and assignments.
- Manages external professional consultants for capital, operational and other specialized projects.
- Manage departmental short and long-term objectives and strategic plans.
- Provide input to annual business plans and budgets and manage department projects and key initiatives to ensure quality and timely completion within budget.
- Research, recommend and implement new or enhanced policies, procedures and processes to improve operational effectiveness.
- Assist with ESA audits and implementation of procedures for electrical regulation compliance.
- Participate in the Management on-call rotation
- Perform other duties as assigned

QUALIFICATIONS AND REQUIREMENTS:

- Bachelor's degree in Electrical Engineering with P.Eng., designation, and a registered member of Professional Engineering Ontario (PEO) in good standing.
- Ten years of professional experience, including a minimum of 3 years at a management / supervisory level and a minimum of 5 years in electrical distribution system design, construction method and distribution system components and applications.
- Advanced knowledge and understanding of standards, design, and construction practices.
- Subject matter expert on Engineering practices as they pertain to Ontario Regulation 22/04
- Infrastructure Health and Safety Association (IHSA) Utility Work Protection Code certification.
- Demonstrated ability to lead and direct staff through coaching, development, performance management and resource planning.
- Strong organizational, interpersonal and communication skills both written and verbal and ability to work independently and in a team environment.
- Experience in the use of computer, engineering and financial software applications, and systems, such as CADD, GIS, Microsoft Dynamics GP, work-order system, Microsoft Office tools.
- Working knowledge of provisions, regulations, requirements, rules of OEB, standard bodies (USF, CSA, CEA, ANSI), etc. as they relate to electrical distribution design.
- Proficient in planning, design, and operation of high voltage overhead and underground systems, including substations and low voltage.
- Working knowledge of databases, outage management systems, protection and control, and engineering design analysis applications.
- Strong analytical, problem resolution and engineering skills.
- Basic knowledge of Human Resource policies, practices, employee benefits, collective agreements in a union environment.



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APPLICATION INFORMATION

If you are interested in this position and meet the qualifications, please submit your resume by visiting our Careers page at <https://ntpower.ca/careers>.

We appreciate the interest of all candidates, however, only those selected for an interview will be contacted.

Candidates are required to disclose NT Power employees who are immediate family members at the time of the interview.

The successful candidate will be required to obtain a criminal verification screening as a condition of employment.

APPLICATION DEADLINE FOR THIS POSITION: FRIDAY, DECEMBER 9 2022, BY 4 P.M.

Newmarket-Tay Power Distribution Ltd. is committed to fairness and equity in employment and our recruitment and selection practices. We encourage applications from Indigenous peoples, people with disabilities, members of sexual minority groups, members of racialized groups, women and any others who may contribute to the further diversification of our LDC community. Accommodation will be provided in all parts of the hiring process. Applicants need to make their requirements known in advance when applying through <https://ntpower.ca/careers>.