



FINANCIAL ANALYST – 18 MONTH CONTRACT

Job ID: FI-26-145

Newmarket-Tay Power Distribution Ltd. (NT Power) delivers electricity to almost 50,000 customers within the Town of Newmarket, Town of Midland and Tay Township. Headquartered in Newmarket, Ontario, NT Power has an additional office in Midland, Ontario, approximately one hour north of Newmarket along the shores of Georgian Bay.

We require a dynamic, highly motivated, and proactive **Financial Analyst** to work out of our head office in Newmarket. This is an 18-month contract position. This role operates in a flexible hybrid setting, combining remote and in-person work arrangements.

POSITION SUMMARY

The Financial Analyst provides regulatory and financial support to the Regulatory Finance Manager and the CFO. Responsibilities include mainly supporting the preparation and processing of the company's cost of service rate filing and incentive rate mechanism filing with the Ontario Energy Board. Other responsibilities on an as-needed basis, include supporting regulatory projects, assisting with regulatory Reporting and Record-keeping Requirements (RRR) to be in compliance with legislative and regulatory requirements, and supporting regulatory financial reporting cycles. The Financial Analyst will work in a team environment, providing day-to-day support on regulatory and finance function as required.

DUTIES AND RESPONSIBILITIES

- Assist in the development of evidence required to file a strong, supported cost of service rate application
- Assist in the filing of incentive-rate mechanism application
- Assist in the coordination, organization, management of the various components required in rate applications
- Compile, prepare and analyze financial and regulatory information
- Ensure the accuracy and consistency of data throughout the application process
- Participate in the rate filing process
- Assist in the preparation, coordination and filing of the Ontario Energy Board's RRR
- Support the month-end, quarterly, and annual financial reporting cycles
- Prepare journal entries
- Prepare reconciliations and account analysis
- Prepare documentation for auditors and respond as necessary

QUALIFICATIONS

- 3-5 years of progressive experience in accounting or related field
- Experience in a rate-regulated industry is an asset
- Post-secondary degree or diploma in finance, accounting, or related field
- CPA is preferred
- Understanding of the regulatory framework for utilities in Ontario, particularly as it relates to rate-setting



- Knowledge of month-end closing and reporting in a tight deadline environment
- Excellent communication and interpersonal skills
- Ability to work well alone and as part of a team
- Effective problem-solving and decision-making capabilities
- Experience in a unionized utility or regulated environment is an asset.
- Proficiency with Microsoft Office, including Word, Excel, PowerPoint, and OneDrive

APPLICATION INFORMATION

If you are interested in this position and meet the qualifications, please submit your resume by visiting our Careers page at <https://ntpower.ca/careers>. Please include the position title and the job ID number in the subject line of your e-mail. We appreciate the interest of all candidates, however, only those selected for an interview will be contacted.

APPLICATION DEADLINE FOR THIS POSITION IS MARCH 4, 2026, BY 4 P.M.

Candidates are required to disclose NT Power employees who are immediate family members prior to the interview.

Successful candidates will be required to obtain a criminal and credit verification screening as a condition of employment.

This is a new position with NT Power. The starting salary for this position is \$81,820.08.

NT Power is committed to fairness and equity in employment and our recruitment and selection practices. We encourage applications from Indigenous peoples, people with disabilities, members of sexual minority groups, members of racialized groups, women and any others who may contribute to the further diversification of our LDC community. Accommodation will be provided in all parts of the hiring process. Applicants need to make their requirements known in advance when applying through <https://ntpower.ca/careers>.